

REGISTRATION FORM

Event: Improve Your Business Writing Today

REGISTRATION DETAILS

Name: _____

Phone: _____

Email: _____

Organisation: _____

Current position: _____

Dietary requirements: _____

Note: The primary purpose for collecting this information is to process your registration. We will also use these details to keep you informed of future events. We do not disclose this information to any other organisations. Please tick the box if you do not wish to be informed of future events.

Bank deposit

Name: Lexi Corporate
Publishing
Bank: Bank of Queensland
BSB: 124-001
A/c no.: 20924728

Cheque/money order

Lexi Corporate Publishing
PO Box 215
Red Hill Qld 4059

PayPal

To pay by credit card, go to the Lexi website and use the Pay Now button. Then follow the PayPal instructions.

CANCELLATION POLICY

- We will refund in full any cancellations we receive by 5.00pm Friday 13 April 2012.
- We will also refund in full if we need to cancel the seminar for unforeseen reasons.
- We require full payment if you cancel after 5.00pm Friday 13 April 2012 or do not attend on the day. However, if necessary, you can transfer the registration to another person by emailing their registration details to us.

If you have any queries, please email training@lexipublishing.com or call 0448 029 444.